

**grading – be prepared ...**

Grading is possible only if all assignments, have been completed, and available online, as indicated in practicum.

Final grading for **(intelligent) multimedia technology**<sup>1</sup> is as follows:

- send an email to the supervisor (eliens@cs.vu.nl ),
- prepare an exam form (available from the administration), and fill in your name and student number
- in case the grading is by email, deposit the exam form in the mailbox of the supervisor, otherwise bring it along, when the meeting takes place.

The supervisor will determine whether a meeting is necessary. However the student(s) can always request a meeting, if they think is necessary or worthwhile, or when they do not agree with the grade given by the supervisor in a first round of grading.

When the meeting takes place, after an appointment by email, then:

- prepare a demo for your final application,
- and you will be asked to explain (the construction of) your application

Please reserve a machine in one of the practicum rooms for your demo.

In all cases the documentation, which preferably has the form of an essay, explaining both the concept and the realization of the final application, must be available online, before the application for grading is done.

After completion of this course your feedback is appreciated.

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<sup>1</sup>[www.cs.vu.nl/~eliens/mt](http://www.cs.vu.nl/~eliens/mt)